



## NOTICE TO PROCEED

TIMOTHY AARON BABIERRA DEVEZA

Owner

**SHIELA'S FROZEN PRODUCTS STORE**

Lucban, Quezon

Sir/Madam,

The attached Purchase Order No. 2025-12-1193 are already approved so **NOTICE** is given to SHIELA'S FROZEN PRODUCTS STORE for the purchase of hotel and café ingredients chicken and frozen products (when the need arise) (December 1, 2025) requested by M. De Veluz - BAO with PR No. 2025-10-2540. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

~~FREDERICK T. VILLA, DT~~  
University President

I acknowledge receipt of this Notice on : NOV 28 2025

Name of the Representative of the Bidder: SHIELA'S FROZEN PRODUCTS STORE

Authorized Signature: 