



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

TIMOTHY AARON BABIERRA DEVEZA
Owner
SHIELA'S FROZEN PRODUCTS STORE
Lucban, Quezon

Sir/Madam,

The attached **Purchase Order No. 2025-12-1193** are already approved so **NOTICE** is given to **SHIELA'S FROZEN PRODUCTS STORE** for the purchase of **hotel and café ingredients chicken and frozen products (when the need arise) (December 1, 2025)** requested by **M. De Veluz - BAO with PR No. 2025-10-2540**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DT
University President

I acknowledge receipt of this Notice on : NOV 28 2025

Name of the Representative of the of the Bidder: **SHIELA'S FROZEN PRODUCTS STORE**

Authorized Signature: 